

VIESSMANN

Viessmann Ltd, the UK arm of one of the largest heating manufacturers in Europe, is expanding rapidly. To aid this expansion we are looking for a Customer Service Advisor to join our team. Viessmann technology in heating and renewable energy products is accepted as market leading and this job will present an exciting challenge to anyone keen to be involved in this expanding market.

Customer Service Advisor Telford

Responsibilities:

- Scheduling appointments for warranty call outs.
- Scheduling appointments for commissioning, assembly and repairs.
- Raising orders and invoice reconciliation.
- Deal with telephone requests from our network of customers.

Key skills required:

- Excellent telephone manner
- Good organisational skills
- Flexibility & experience of working in a busy service environment
- Experience of using SAP advantageous
- Good computer literacy

Salary and package will be as expected from a successful worldwide company and commensurate with individual experience and qualifications. Full training will be provided.

Suitable candidates are invited to apply to:
Julie Clarke, Customer Service Supervisor
Viessmann Ltd, Hortonwood 30, Telford, TF1 7YP

Email: claj@viessmann.com

Closing date for applications: 31st January 2022

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