

List of hotkeys -Web-Client-

Function	Hotkey	Context
Load data corresponding the search entry (“Quickfinder”)	[F5]	-generally-
Save modified record (“Save”)	[Ctrl+S]	-generally-
Resets changes in the record and closes edit mode (Cancel)	[Ctrl+Q]	-generally-
Insert new record	[Ctrl+I]	-generally, not in sub lists-
Duplicate record	[Ctrl+J]	-generally, not in sub lists-
Duplicate record with structure	[Ctrl+Shift+J]	-generally, not in sub lists-
Delete record, delete selected assignment in sub list	[Ctrl+D]	-generally-
Places the cursor into the Quickfinder (to enter search string)	[Ctrl+F]	-generally-
Set the CLOB field with a toolbar (focus in the field) in the full size edit mode	[F2]	-CLOB field-
Set the CLOB field with invisible toolbar (focus in the field) in the full size edit mode	[Ctrl+Alt+T]	-CLOB field-
Scroll in lists, swap record	CurDown/CurUp	-generally in lists-
Select record, expand/reduce marker	[Shift+CurDown], [Shift+CurUp]	-generally in lists-
Delete all search entries in the mask	[Ctrl+U]	-generally-
Open filter form for the complex search	[Ctrl+T]	-generally-
Expand/close a selection menu at the field	Alt+CurDown]	focus in field
Jump to the next object (field, tab, button...)	[Tab]	focus in object
Jump to the previous object (field, tab, button...)	[Shift+Tab]	focus in object
Forward in the history of activated dialogs (as in an internet browser)	[Alt+CurRight]	-generally-
Back in the history of activated dialogs (as in an internet browser)	[Alt+CurLeft]	-generally-
Cut, Copy and Paste for field entries	[Ctrl+X], [Ctrl+C], [Ctrl+V]	cursor in field
Delete characters right beside the current cursor position -in the field	[Del]	cursor in field
Place cursor on the first position of the current field [home]	[Home], [Pos1]	cursor in field
Place cursor on the last position of the current row of the current field	[End]	cursor in field
Alternating insert mode (standard) or overwrite mode	[Ins]	cursor in field
Print report of the current record (Report manager)	[Ctrl+P]	-generally-