

Checklist CME articles

Please note!

- We only accept articles that **have not yet been published or submitted elsewhere**.
- Work results created with **generative AI** must be labeled as such, and the tool used must be specified.

☐ Alienation of personal data

- ☐ Real people (e.g. patients) must **not be recognizably depicted and / or mentioned by name**. All manuscript components must always be free of third-party personal data.
- ☐ Please alienate names and data as stated under the following link: [Alienation of personal data](#)
- ☐ **Exceptions** only apply if the person has given **specific written approval**: [Declaration of consent \(patient\)](#)

☐ Title

- ☐ max. 80 characters including spaces

☐ Total scope (including all components of the article such as figures, CME questions, directories, text, etc.)

- ☐ CME articles in up2date journals: 58,000 characters including spaces
- ☐ CME articles in other journals: 36,000 characters including spaces

☐ Introduction

- ☐ max. 450 characters including spaces

☐ Main text

- ☐ notes/ caveats (max. 250 characters including spaces each)
- ☐ 3-5 fact / info / case example boxes (max. 1,500 characters including spaces each)
- ☐ tables
- ☐ figures (see also: [Figures – please note](#))
- ☐ conclusion (max. 400 characters including spaces each)

☐ Further elements

- ☐ 5-10 key messages
- ☐ 3-5 keywords

☐ CME questions

- ☐ exactly 10 questions
- ☐ 5 answer options each
- ☐ only 1 answer is correct

☐ Introduction of the Authors

- ☐ photos
- ☐ short biography (max. 450 characters including spaces each) with name, title, current job description, job focus and location as well as information about studies and graduation year.

☐ Correspondence address

☐ Bibliography

- ☐ Please restrict your references to max. **20** references.
- ☐ Please provide all references mentioned in the text with a number (e.g. [9]) and list them in numerical order in the bibliography (see also: [Literature – citation, bibliography & style sheets](#))
- ☐ Please do **not** use footnotes and do **not** sort the bibliography in alphabetical order.

☐ Forms

- ☐ [Conflict of interest \(coi\)](#)
- ☐ if required: [Declaration of consent \(patient\)](#)
- ☐ if required: [Declaration of consent \(model\)](#)

☐ For indexed journals

- ☐ English title
- ☐ 3-5 English keywords
- ☐ English abstract (approx. 1,000 – 2,000 characters including spaces)