

Intructions for Electronic Voting for the University Elections at the University of Bayreuth

Legal Provisions

For the 2026 university elections at the University of Bayreuth, the provisions of the statute governing the conduct of elections at the University of Bayreuth (Election Regulations) apply in conjunction with the Bavarian Higher Education Innovation Act (BayHIG), as well as regulations set out in the University's Constitution.

I. Login

You can access the voting portal for electronic voting during the election period at: <https://www.uni-bayreuth.de/en/university-election> --> Voting.

Log in during the election period using your bt ID and password.

The screenshot shows the login form for the University of Bayreuth. It features the university's logo and name at the top left. Below this, the text "Login Form server" is displayed in blue. The form consists of two input fields: "E-mail (btxxxxx@uni-bayreuth.de) or username" and "Password". A blue "Sign in" button is positioned below the password field.

Once you have logged in, you will be taken to the University of Bayreuth's voting portal. Here you will find some brief information about the electronic voting process, as well as a short guide to casting your vote.

At the bottom of the page, please confirm that you have taken note of the security information, then click on the 'Proceed to voting' button. You will then be automatically redirected to the Polyas online voting system via a personalised link.



I have taken note of the security instructions*

Proceed to voting

II. Confirmation of Independent Voting


Please confirm that you are casting your vote independently, then click on "Continue to vote".

Welcome to the POLYAS online voting system. Your login was successful.

You have been entered into the register of eligible voters and you have the opportunity to make your choice in the next step. After you have filled out the ballot(s), this or these will be displayed to you in a further step for confirmation. This gives you the opportunity to confirm or correct your selection. If you have not clicked on the "Binding vote" button yet, you can cancel your vote any time. In this case, your selection will not be saved. You can then register and vote again any time during the election period.

Please note that your personal data will only be processed anonymously during voting in order to protect the secrecy of the vote.

You will now be redirected to the virtual voting booth. Please ensure that you can make your choice without being observed.

 I hereby assure the election authority that I, as the voter, will personally mark and submit the following online ballot paper(s), or, if acting as an assistant, that I will mark and submit it in accordance with the expressed will of the voter.



III. Display of Your Ballot Papers

All ballot papers available to you are now displayed on a single page, one below the other. You can switch the display to English by selecting the option in the top right-hand corner.

You can navigate between your ballot papers by scrolling. If the details of individual nominations cannot be displayed in full width, you will find an option for horizontal scrolling at the bottom of these nominations.

At the top of each ballot paper, you will find informations about the representatives to be elected and the respective body, as well as explanations of the voting rules and the options for casting your vote for the respective ballot paper. Please note that the rules may differ from one ballot paper to another:

Ballot paper for the election of student representatives to serve on the Faculty Council of the Faculty of Mathematics, Physics + Computer Science

As only one valid election proposal was submitted, the election is held in accordance with the principles of majority vote election of persons.

You have **2 votes**. You can give one candidate up to 2 votes (= accumulation).

If you wish to accumulate, place the corresponding number of crosses in front of the candidate's name.

Personal ballot

IV. Casting Your Vote

Depending on the number of votes you have, you can assign one or up to three votes to a candidate by clicking with the mouse

<input type="checkbox"/> List 1 "Team Hogwarts"	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	1. Potter Harry Beispiel B.Sc.
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	2. Granger Hermine Beispiel B.Sc.
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	3. Weasley Ron Beispiel M.Sc.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	4. Weasley Ginny Beispiel B.A.

When voting for a party list, you can also tick the box next to the party's name:

<input checked="" type="checkbox"/> List 1 "Team Hogwarts"	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1. Potter Harry Beispiel B.Sc.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	2. Granger Hermine Beispiel B.Sc.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	3. Weasley Ron Beispiel M.Sc.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	4. Weasley Ginny Beispiel B.A.

You may choose not to vote on individual ballot papers or deliberately cast an invalid vote (at the bottom left of the ballot paper)

- Invalid vote
- Refrain from voting

Once you are satisfied with your selections, click 'Review vote' at the bottom right of the page

Review vote

The system displays your selection for you to check and confirm

Your selection will be displayed here for confirmation. You can edit your selection or confirm your vote. As long as you have not yet clicked on the "Confirm vote" button, you can cancel voting at any time. In this case, your preselection will not be saved temporarily. If you now cast your binding vote, it will be counted as follows:

Ballot paper for the election of student representatives to serve on the Faculty Council of the Faculty of Mathematics, Physics + Computer Science

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If you wish to accumulate, place the corresponding number of crosses in front of the candidate's name.

Personal ballot

List "Exampel"	
<input checked="" type="checkbox"/> <input type="checkbox"/>	1. Mustermann Max Physik M.Sc.
<input checked="" type="checkbox"/> <input type="checkbox"/>	2. Beispiel Barbara Physik B.Sc.
<input type="checkbox"/> <input type="checkbox"/>	3. Test Thomas Physik B.Sc.

or

if necessary, it will draw your attention to any discrepancies, such as

 You have cast too many votes for the candidates on this ballot paper. If you do not correct your selection, the entire ballot paper will be deemed invalid.

You can then adjust your selection (at the bottom left of the page)

Edit selection

or you can cast your votes (at the bottom right of the page)

Confirm vote

V. Completion of Your Vote

Once you have successfully cast your vote, the system will confirm that your ballot papers have been received in the digital ballot box.

You cannot reuse your login details.



Your vote has been successfully received in the digital ballot box!

You can close this window now.