

House Rules

Dear Guest,

Welcome to Dortmund Airport!

We would like you to feel at home here. Therefore, while you are in the airport grounds, the airport terminal or the General Aviation Terminal (GAT), please pay attention to the following House Rules, which will enhance the quality of everyone's stay and ensure smooth operations at the airport.

Please refrain from the following:

- Leaving luggage unattended (if this rule is violated intentionally or through gross negligence, we reserve the right to impose a charge to cover any necessary security measures taken and any consequential damages).
- Spraying, painting, writing on, smearing or soiling items of equipment or furnishings, surfaces, ceilings or walls, sticking anything onto them, or misuse
- Misuse of emergency call or emergency equipment
- Blocking rescue and escape routes
- Parking bicycles or other vehicles outside the areas reserved for this purpose
- Riding bicycles, scooters, skateboards, inline skates or similar inside the building
- Ball games
- Sitting or lying on steps and access areas
- Dropping litter, cigarette ends or chewing gum outside the receptacles provided
- Removing deposit bottles from donation containers or the restaurant area
- Smoking anywhere on the airport premises (with the exception of designated smoking zones)
- Aggressive begging or harassment of guests, passengers or airport employees.
- Dealing or using narcotics or excessive alcohol consumption
- Loud music on playback devices
- Removing trolleys from the airport premises

Please note that animals may not be brought into the terminal, with the exception of animals that are to be transported by air, guide dogs and police and customs dogs. Dogs must be kept on a lead within the grounds of the airport. Aggressive or dangerous dogs must be restrained in such a way as to prevent any risk to third parties. (The provisions of the Dangerous Dogs Act of North Rhine-Westphalia [LHundG NRW], 01. January 2003, and §13 of the Ordinance on the Maintenance of Public Safety and Order in the City of Dortmund [Verordnung über die Aufrechterhaltung der öffentlichen Sicherheit und Ordnung in der Stadt Dortmund], 17.12.2013, also apply).

The following activities require the prior consent of Flughafen Dortmund GmbH:

- Promotional activities (e.g. handing out products, samples or brochures)
- Putting up posters or notices
- Selling merchandise or offering services of any kind
- Live music, performances, events
- Commercial filming or recording
- Conducting surveys or asking for donations
- Handing out printed materials
- Public rallies, marches and demonstrations are only permitted following notification of the relevant authority in accordance with § 14 of the German Law Concerning Assemblies (Versammlungsgesetz) and, furthermore, with the prior consent of Flughafen Dortmund GmbH.

Please also note the following:

- Please walk on the right up and down stairs; stand on the right on escalators.
- Due to the high risk of accident, please do not use escalators with heavy/bulky luggage and/or pushchairs and buggies.

These House Rules apply throughout the grounds of Dortmund Airport. In the event of violation of the House Rules, Flughafen Dortmund GmbH reserves the right to ban the person concerned from the premises, claim for damages and, if necessary, initiate a criminal prosecution.

Please follow any instructions given by our employees or by any companies contracted by us to ensure compliance with the House Rules. Deliberate soiling of the airport premises will incur a fee for resulting cleaning costs (€ 40 minimum). This also applies to soiling by dogs.

We wish you a pleasant stay and a good flight.

Udo Mager
Managing Director
Flughafen Dortmund GmbH

Date: August 2015