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[Public] Document No: [UDQ3-EHS-094]

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Issue No.: [2] [18/09/2025]

#### Health & Safety: Introduction for Visitors and Contractors

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# Lufthansa Technik Malta at a glance

Established
2002
Started Operations
2003

Heavy Base Maintenance

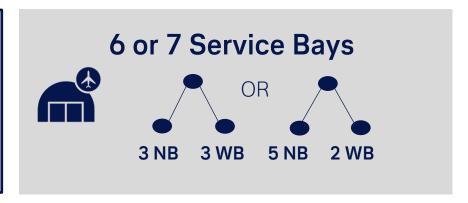
C-Checks | IL-/D-Checks

Ad hoc Line Maintenance



European centre 人 人 人 人 for WB aircraft





# Lufthansa Technik Malta demographics as of August 2025





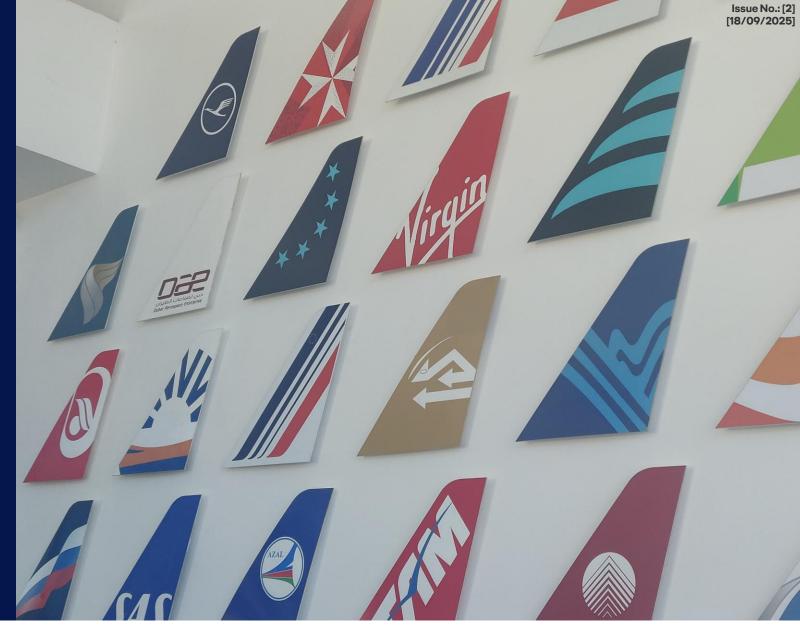


# Visitor Registration

Visitors must register at reception desk on arrival and will be given an appropriate temporary pass.

The following must be observed:

- Always keep card on person
- Return temporary pass once the visit is over
- Visitor must be accompanied by an AVSEC Pass Holder at all times





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# **Facilities**

### Restrooms | | |

Level -1: Canteen & near Facility Workshop

Level 0: Near Tooling Workshop & Composite Shop

Level 1: Near NDT Workshop & Cleaners Locker Room

Level 2: Near Server Room & CEO Office

## Changing Rooms <a>\_</a>



Level -2: Near Reception, left corridor past turnstiles

### Kitchenettes 🖷



Level -2: Warehouse

Level -1: Facility Workshop

Level 0: Near Tooling Workshop and in Level 0 Corridor

Level 1: Near NDT Workshop

Level 2: Near CEO Office and corridor near IT Office

## Canteen |

Level -1

### First Aid Room



Level O Corridor

### First Aid Kits



Present in ALL bays, workshops & mezzanines, as well as the Warehouse, Facilities, Canteen, Reception, and Administration Floor.

### **Defibrillators**



Level 0: Near punch clocks

Level 1: Near punch clock

# Waste Bins



Present on ALL floors and in key areas including bays, workshops, mezzanines, Warehouse, Facilities, Canteen, Reception and Administration Floor.

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# **General Facility Rules**

#### **DOs**

Things that must be done whilst at the LTM facility.

Wear **Bump Cap** & **High-Vis Vest** at all times, as well as any other **PPE required** for a given task.

Display the Temporary Pass at all times.

Inform an LTM representative **immediately** if you witness or experience any unsafe conditions, spills, accidents, or health problems.

Cooperate with any Security checks imposed on your person.

Dispose of waste in the designated bins and containers.

#### **DON'Ts**

Things that should never be done at the LTM facility.



Smoke outside of **designated smoking areas** (Level 2 near IT Office & outside near entrance to facility).



**Take photos** or **videos** INSIDE the premises without prior approval.

Bring any **Prohibited Items** into Operational Areas.



Weapons



**Sharp Items** 



**Explosives** 



Luggage & Large Bags





Activities carried out **on behalf of LTM**, by **customer representatives** in the:

- SAFI Aviation Park Area
- ACM Park Area
- Medavia Park Area

must always be **assisted** by the **presence of a member of LTM**. The company is **NOT responsible** for any operation or task **not agreed with LTM personnel**.

**Appropriate PPE** (incl. bump cap and high-vis vest) should be worn when visiting hangars and workshops.

Visitors should follow the **Emergency Evacuation Procedure** in the case of an Emergency.



#### Contractors must:

- **always be accompanied** by an LTM employee holding an **AVSEC Pass**.
- familiarize themselves with the ALL internal procedures and processes of Lufthansa Technik Malta.

Contractors must also ensure that in performing work they **do not pose a risk** to the health and safety of other personnel or themselves. This includes the **operation of hangar doors without prior authorisation/training**.

**Appropriate PPE** (incl. bump cap and high-vis vest) should be worn when performing a given task.

Contractors should also familiarize themselves with the **Emergency Evacuation Procedure** and follow it in the case of an emergency.

# **Facility Safety**



Eye protection must be worn



Safety gloves must be worn



Warning High Voltage



Warning Crush Zone



No unauthorized entry



Warning of Hazardous Substances



No mobile phones



Warning Ionizing Radiation



Fire extinguishers are available



Fire hose reels are available



No food or drink



**Protective** 

footwear must

be worn

Emergency Exit



Wear protective

clothing

First Aid equipment is available

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# In Case of Emergency Situation



#### **Contacts**

- Security/ Reception Ext. 100/ 9933 3562
- Emergency Services Tel: 112

#### 1. Raise the Alarm

The alarm can be raised from various **Manual Call Points** situated throughout the facility. **Security** are to be notified of the **full extent of the emergency**.

#### 2. Evacuate

Upon hearing the alarm, proceed to the nearest **Fire Assembly Point** in a **calm** and **orderly fashion**, closing any doors behind you and **switching off any equipment** you were working with.

### 3. Keep Moving

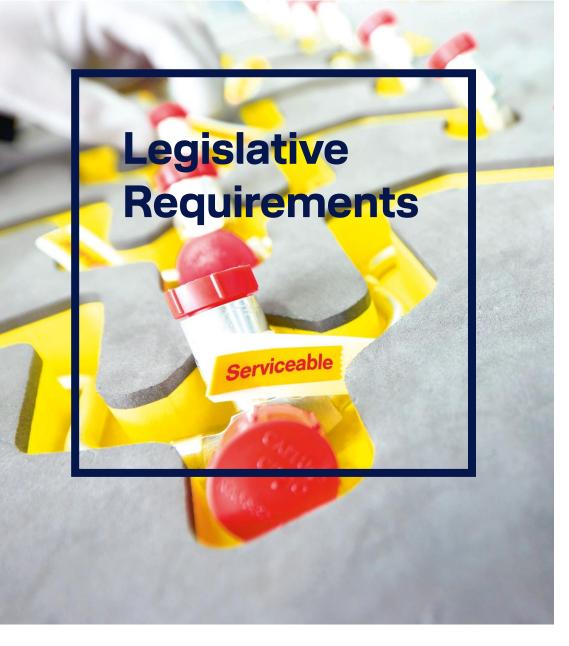
**DO NOT** stop to collect any personal effects.

**DO NOT** stop if the alarm stops ringing.

**DO NOT** use ANY lifts, use the **stairs**.

### 4. Re-Entry

ONLY re-enter the facility once the **Situational Manager** has given the **All Clear**.



# In accordance with local legislation, the following must be abided by:

S.L. 646.08 - Work Place (Minimum Health and Safety Requirements) Regulations

S.L. 646.09 - Work Place (Provision of Health and, or Safety Signs) Regulations

S.L. 646.11 - General Provisions for Health and Safety at Workplaces Regulations

# Furthermore, the International Organization for Standardization (ISO) dictates that the following be adhered to:

ISO 45001 Chapter 6 Planning Clause 6.1.2.1 Hazard Identifications

ISO 45001 Chapter 8 Operation Clause 8.1.4.2 Contractors

ISO 45001 Chapter 8 Operation Clause 8.2 (f) Emergency Preparedness and Response

ISO 14001 Chapter 8 Operation Clause 8.1 Operational Planning and Control

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#### Thank you for your attention.













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